

Notice to Accused Upon Release London

Steps to Take Before Your First Appearance

1. Contact the Accessibility Coordinator if you are seeking accommodations for your court appearance.

<https://www.ontario.ca/page/going-court-accessibility>

accessibility.requests.london@ontario.ca or by phone at [519-660-3054](tel:519-660-3054)

2. Request, receive and review your disclosure.

Provincial Crown - If you have Criminal Code charges (with or without Provincial Offences Act charges).			
In Person	By Phone	By Email	Instructions
Middlesex Crown Attorney's Office 80 Dundas St Ground Floor 'B' London, ON N6A 6A2 Counter hours: Monday-Friday 9:00am – 11:30am 2:15pm – 4pm.	519-660-3003	VirtualCrownLondon@ontario.ca	To request disclosure, you are asked to email the Crown Attorney's Office including: <ul style="list-style-type: none"> - Your full name - Your date of birth - The date your charges are next up in court. - The charges and police occurrence number (found on your release paperwork) - Your telephone number and mailing address A photograph of a piece of government issued photo ID. If you do not have photo ID, we will accept a photograph of a utility bill with your name and current address on it.

Public Prosecution Service of Canada- If you have Federal charges (example: drug charges under the Controlled Drugs and Substances Act)			
In Person	By Phone	By Email	Instructions
465 Richmond Street Suite #201, London. (In the Talbot Centre, above the Royal Bank, on the corner of Richmond and Fullarton Street)	Disclosure A-K 519-645-6154 L-Z 519-645-6976 Resolution Meeting 519-318-7099	PPSCLondonSPPC@ppsc-sppc.gc.ca	Arrangements can be made to pick-up, email or courier disclosure or for a meeting with a Federal Crown through this email address.

3. Contact Legal Aid and/or Duty Counsel

In Person	By Phone	By Email	Instructions
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Attend Duty Counsel office by 9:30 am.	519-660-5095	dcc.london@lao.on.ca	<p>Duty Counsel office is located on the 2nd floor between courtrooms 5 and 6). Bring paperwork given to you by the police or Crown Attorney. Contact duty counsel well in advance of your next court date.</p> <p>Provide your name, date of birth, next court date and a phone number where you can be reached.</p> <p>* There are financial and legal eligibility requirements for duty counsel services.</p> <p>**Do not leave requests for adjournments</p>
1-800-668-8258 (toll-free) Monday to Friday 8 am to 5pm. TTY Bell relay service 1-800-855-0511		www.legalaidonline.on.ca/services/how-do-i-apply-for-legal-aid/	<p>Online applications are available for certain matters. To learn more about Legal Aid Ontario or Duty Counsel services please visit www.legalaid.on.ca/our-services/</p>

How to Attend Court – In person or by Zoom (phone: 1-855-703-8985 video: <https://zoom.us/join>)

Courtroom	Justice Centre	1	2	3	4	5	6	7	8	12	Intake
Meeting ID	689 7869 5727	666 3557 2557	654 1061 6863	662 1785 5240	675 9409 3629	645 5251 9390	626 2693 9411	673 0319 5399	670 8738 6402	640 8526 8123	638 2791 4410
Passcode	No passcode	358053	100002	100003	094545	100005	100006	100007	100008	100012	100000

When to Attend Court

Criminal Code	Federal	Gladue Case Management	Young Person	Adult	Justice Centre	Last name	Address	Court	Day of Week	Start Time and Tiers
✓				✓	✓	A-Z	332 Richmond Street		Thursday	9:30 am
✓			✓			A-Z	80 Dundas	#1	Monday	9:30 am
✓				✓		A-C	80 Dundas	#4	Monday	9:30 Counsel and Agent Matters
✓				✓		D-K			Tuesday	2:00 Self-Represented Accused
✓				✓		L-P			Wednesday	3:00 First Appearances
✓				✓		Q-Z			Thursday	
✓		✓		✓		A-Z			Friday	9:30 Counsel and Agent Matters Self-Represented Accused First Appearances 2:00 Gladue Case Management