

LONDONPOLICE SERVICES BOARD POLICY

LPSB Policy: 068

Title: Management of Police Records

Procedure: Part 16 Chapter C

Approved: April 19, 2001

1. Policy:

It is the policy of the London Police Services Board with respect to the management of police records that the Chief of Police will:

- a) establish procedures on records management, including the collection, security, retention, use, disclosure and destruction of records in accordance with the requirements of appropriate legislation;
- b) comply with the procedures set out in the Ministry's designated *Ontario Major Case Management Manual*; and
- c) establish procedures on CPIC that are consistent with the *CPIC Reference Manual* and the Ministry's policy relating to CPIC Records.

2. Reference(s):

- a) Adequacy Standards Guideline: **AI-007**