

LONDON POLICE SERVICES BOARD POLICY

LPSB Policy: 023

Title: Collection, Preservation and Control of Evidence and Property

Procedure: Part 6 Chapter F

Approved: May 25, 2000

1. Policy:

It is the policy of the London Police Services Board with respect to property and evidence control and the collection, preservation, documentation and analysis of physical evidence that the Chief of Police will:

- a) ensure and **report** (refer to Appendix A) back on compliance by members of the LPS with sections 132, 133 and 134 of the *Police Services Act*;
- b) establish procedures, consistent with the advice from the Centre of Forensic Sciences and its current version of the *Laboratory Guide for the Investigator*, for the safe and secure collection, preservation, control, handling and packaging of evidence;
- c) establish procedures for the secure collection, preservation and control of property;
- d) ensure that an annual audit of the property/evidence held by the LPS is conducted by a member(s) not routinely or directly connected with the property/evidence control function, and report the results to the Board; and
- e) where a member who has responsibility for a property/evidence storage area is transferred or replaced, ensure that an inventory is taken of the property/evidence in that area.

2. Reference(s):

- a) Adequacy Standards Guideline: **LE - 020**