

LONDON POLICE SERVICES BOARD POLICY

LPSB Policy: 113

Title: Youth in Policing Initiative (Y.I.P.I.) Scholarship

Approved: April 15, 2004;

Revised: August 5, 2004;

August 3, 2006;

September 21, 2006;

April 18, 2013; and

June 29, 2017

March 23, 2021

September 15, 2022

1. Policy:

The London Police Services Board maintains, as annual funds permit, a Scholarship program for graduates of the London Police Service Police Youth in Policing Initiative (Y.I.P.I.), which is subject to the following:

Eligible Applicants

Members of the Y.I.P.I. Teams who have successfully completed their Program at the London Police Service, and are registered for full-time attendance for the upcoming academic year at an accredited College or University in the area of law enforcement or related field.

Particulars:

- i) The Board shall budget \$4,000 annually to cover four (4) annual scholarships of \$1,000 each.
- ii) There is no maximum number of years for which repeat funding may be provided to applicants. Receipt of funds in subsequent years will be based on continued academic and related achievement as outlined in the Selection & Recognition Process Section.
- iii) Extensive efforts will be made internally and externally to ensure YIPI students are aware of the scholarship opportunities and the scholarship opportunities will be promoted throughout the community.

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Selection & Recognition Process:

- i) An ad hoc Board Selection Committee will be appointed annually in June to consider the scholarship applications. The Board Selection Committee is typically comprised of one Board Member and one member of LPS Senior Management.
- ii) The Board Administrator will ensure that all applications are received within the deadline, and qualify for scholarship (including all documentation required as per the application form). The deadline for submissions is typically mid to late August annually, before students leave the city (where applicable) for their respective universities and colleges.
- iii) The Board Selection Committee may wish to meet with applicants as part of the Scholarship application process. The Selection Committee will meet by late August to select the successful applicants, based on, but not limited to the following:
 - the first preference for scholarships will be given to applicants not yet in receipt of the YIPI Scholarship;
 - the applicant will have demonstrated a high level of commitment and achievement in the Y.I.P.I. Program;
 - the applicant obtained a high level of commendation from their immediate Police Supervisor of the Y.I.P.I. program;
 - the applicant provided evidence, in the submitted essay, of a positive and future oriented attitude toward the profession of policing; and
 - any other employment, volunteer work, community activities or references the applicant feels would assist the committee in making a choice.
- iv) The recipient(s), on the recommendation of the Selection Committee, will be approved by the entire Board annually at the September Board Meeting.
- v) Cheques will be made payable to the applicable post-secondary institution and provided to the student directly. If the student is completing their final year in the post-secondary program and tuition fees have already been fully paid, the cheque will be made payable to the student. Proof of fully paid student tuition may be requested by the Board. The recipient(s) will be contacted by the Board Office and invited to attend the October Board Meeting for presentation of their Scholarship cheque. Any recipient that is unable to attend or chooses not to be publicly recognized will

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receive their cheque in the mail along with a letter of congratulations signed by the Selection Committee Board Member, on behalf of the Chair and Board Members.

- vi) Current recipients will be added to the LPSB website, under Y.I.P.I. Scholarships, pending signing of the Personal Release Form, if not already on file.

Communication with Applicants:

Notification:

- a) Notification to the previous year's qualifying graduates and current participants will be provided through the Board Administrator no later than mid-July of each year, including a cover letter, Application Form and Personal Release Form. The Administrator will inquire of each previous award recipient the progress they have made in their educational pursuits during the past year.
- b) Application Forms are available from, and shall be directed to, the London Police Services Board Administrator. Completed Application Forms together with the requested documentation will be accepted postmarked by **August 15th each year.**
- c) All applicants will be notified in writing following the September Board meeting.
- d) Prior to cheques being issued, the successful applicants will be required, if they have not already done so, to provide proof of full-time attendance at an accredited College/University with a concentration in the area of law enforcement or related field for the current academic year.
- e) The Board initiates additional requests by sending previous recipients a Recurrent Application Form.